



UNIVERSITI  
MALAYA

DEAR UM GRADUATES  
Class of 2023



*Happy  
graduation!*

63rd Convocation Ceremony  
25 Nov - 2 Dec 2023

Best Wishes

Examination and Graduation Division  
Academic Administration and Services Department  
Email: [bpp\\_aasd@um.edu.my](mailto:bpp_aasd@um.edu.my)  
12 September 2023



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# IMPORTANT NOTICE #1/5

Please login to MAYA Portal  
for final verification and  
declaration of your profile.

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# Let's do it!! 4 Simple Steps

## Step 1: View 'My Profile'

Welcome to Academic Portal: MAYA

UNIVERSITI MALAYA

Home Admission Finance

My Dashboard

Current Fee Balance  
RM 0.00 Dr

Programme  
Bachelor Of Media Studies

My Profile

Name: [Redacted]  
Student ID: [Redacted]  
E-mail: [Redacted]

[View My Profile](#)

Inbox | Timetable | Examination Result

UMSiS Guide | MyUM | SPeCTRUM

Highlights  
First Generation Survey

## Step 2: Go to 'Edit Details'

Student Profile

Name (Student ID): [Redacted]

Personal Details | Enrolment Details | Research Details | Academic Qualification Details | Sponsorship Details | Declaration

Personal Detail | Bank Account Details | Vaccination Status Details | Contact Details | Next of Kin Details

Personal Details

IC/Passport Number | Date of Birth  
Gender | Religion  
Disability | Disability Number  
Race | Nationality  
Country/State of Birth | Dewan Undangan Negeri (DUN)  
Country of Domicile | Citizenship  
Household Income (RM) | Marital Status  
Number of Dependents | SiswaMail

[Edit Details](#)

## Step 3: Check your full name (Please complete the check box)

Personal Details

Personal Details Form

Student ID | IC/Passport No.  
Intake Session | Mode of Programme  
Programme | Status

\* Required Information

Fullname \* [Redacted]  I hereby confirm that MY FULL NAME will be used in ALL my graduation documents (scroll & academic transcript)

Date of Birth \* [Redacted]

Gender \*  Female  Male

Race \* [Redacted]

Religion \* [Redacted]

Nationality \* [Redacted]

## Step 4: Declaration & Submit (Please complete the check box)

Welcome to Academic Portal: MAYA

UNIVERSITI MALAYA

Home Admission Finance

Student Profile

Name (Student ID): [Redacted]

Personal Details | Enrolment Details | Research Details | Academic Qualification Details | Sponsorship Details | Declaration

I hereby confirm all the details provided are true as follows:

My FULL NAME is identical to my legal document i.e. Identification Card or recent passport (including the usage of BIN, BINTI, A/L, A/P, surname and middle name arrangements).

I acknowledge that penalties of USD300 (international graduates)/ RM300 (local graduates) and RM50 shall be imposed for any changes of the information on the issuance of each of scroll and academic transcripts respectively.

[Submit](#)



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## IMPORTANT NOTICE #2/5

Please ensure your **FULL NAME** is identical to your legal document i.e. Identification Card or recent passport (including the usage of BIN, BINTI, A/L, A/P, surname and middle name arrangements).

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# IMPORTANT NOTICE #3/5

Your **FULL NAME** will be used in **ALL**  
your graduation documents  
(scroll and academic transcripts)

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# IMPORTANT NOTICE #4/5

Profile Declaration Period  
**12 Sep - 5 Oct 2023**

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12 September 2023



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## IMPORTANT NOTICE #5/5

Penalties of USD300 (international graduates) / RM300 (local graduates) and RM50 shall be imposed for any changes of the information on the issuance of each of scroll and academic transcripts respectively.

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12 September 2023



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