UNIVERSITI MALAYA

REPRESENTATIVE FOR ACADEMIC ATTIRE (GOWN) COLLECTION

Guidelines for Graduates & Representative

3 MAIN STEPS



1

GRADUATES - REPRESENTATIVE AUTHORIZATION

Graduates are required to provide their representatives with the QR Convocation Ceremony Ticket, either in hard copy or soft copy.

>> IMPORTANT NOTICE <<

(a) Graduates who appoint representatives to collect their academic attire (gown) are kindly reminded that they remain fully responsible for all arrangements and matters relating to the collection process.

(b) Please be advised that, upon completion of the handover process, the University shall not be held responsible for any discrepancies, errors, or damage to the academic attire (gown) collected by the appointed representatives.

(c) Graduates are therefore encouraged to ensure that their appointed representatives carefully verify the academic attire (gown) upon collection.

2

REPRESENTATIVE - COLLECTING THE GOWN

Representatives appointed to collect academic attire on behalf of graduates are kindly requested to present the following documents during the collection process:

(a) Representative's **Identification Card or Passport** (for identity verification).

(b) **Graduate's QR Convocation Ceremony Ticket**.



3

REPRESENTATIVE - COLLECTION LIMIT

Each representative is permitted to collect academic attire (gown) for a maximum of five (5) graduates. If the appointed representative is also a graduating student, their own academic attire shall be included within this five (5)-graduate limit.



UM CONVOCATION CEREMONY SECRETARIAT
Email : umconvo@um.edu.my | Website : umconvo.um.edu.my | Phone : +603-7967 7022