UNIVERSITI MALAYA

ATTENDANCE CONFIRMATION

Guidelines for Graduates

3 MAIN STEPS

1 CHECK OUTSTANDING FEES
Via portal maya.um.edu.my, please check your outstanding fees (if applicable) as follows:
(1) Tuition Fees
(2) Accommodation Fees
(3) Library Book Fines (via pendeta.um.edu.my)

2 GRADUATE TRACER STUDY (SKPG)
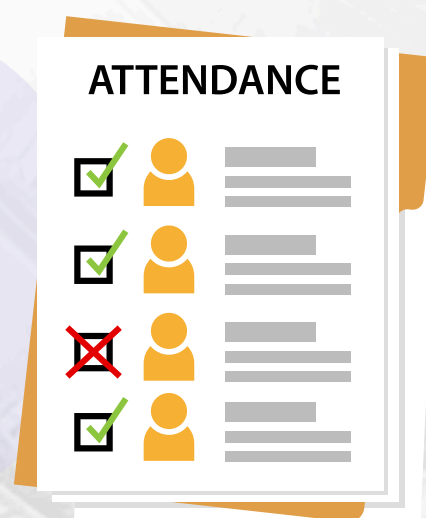Via portal great.mohe.gov.my, graduates are compulsory to complete the details as accurately as possible.

3 ATTENDANCE CONFIRMATION
Graduates are required to confirm their attendance at the convocation ceremony via portal maya.um.edu.my. Please refer to the following steps below:

1 LOG IN
Via portal maya.um.edu.my & log in with Siswamail username & password.

2 GRADUATION
Click the "Graduation" tab at the main bar.

3 GRADUATION VERIFICATION
Click the "Graduation Verification" box.

4 ALUMNI DETAILS
Click the "Update Alumni Details" button & update the latest information. Click submit when it's done.

5 ATTENDANCE CONFIRMATION
Choose the option for your attendance to the convocation ceremony.

6 ACADEMIC ATTIRE
Choose the method of academic attire verification. Follow the on-screen instruction for the method you've chosen.

7 FINISH
Click the "Finish" button to generate & download the QR code for the academic attire collection & convocation ticket.

TICKET NO. 2021_SESS_01/17011325/001/0/SCY

Student ID	17011325/1
Faculty	Faculty Of Law
Programme	Doctor Of Philosophy
Convocation Session	62nd Universiti Malaya Convocation Ceremony - 1st Session (Morning)
Convocation Date	22 November 2023 Wednesday (7.30 am)
Convocation Venue	Dewan Tunku Canselor
Point of Assembly	Universiti Malaya Experimental Theatre
Academic Attire Size	5
Scroll Collection Date	Not yet released
Library Fine	RM0.10 (Please make payment through e-pay)
Tracer Study (SKPG)	No Response. Please show your SKPG response slip (physical/screenshot) during academic attire collection.

GRADUAND

ACADEMIC ATTIRE COLLECTION & RETURN
- Please refer to https://umconvo.um.edu.my for the Academic Attire size guideline and collection / return schedule.
- Please **PRINT** and produce the QR code for the collection and return of the Academic Attire. Representatives may collect on behalf of the graduands provided that the information verification steps via MAYA Portal have been completed.

CONVOCATION CEREMONY ATTENDANCE
- Please refer to https://umconvo.um.edu.my for the complete Guide for Graduands prior to the Convocation Ceremony.
- Please **PRINT** and produce the QR Code during registration on the day of ceremony. The QR Code must not be scanned until you are in the presence of a University staff member.
- Please arrive at the Point of Assembly by 7.00 am (morning session) / 1.30 pm (afternoon session) for registration purposes.

Disclaimer & important reminders:
- It is the sole responsibility of the graduates to verify their convocation details.
- The University will not entertain any updates/corrections after the closing date.
- You are not allowed to make any changes or update your details after submission.